

Checklist - Entertainment

From classical to discos, the entertainment is a vital part of a wedding and often takes up a big part of the evening. Ensure that you have heard or seen any entertainers. Bands might send tapes or invites to hear them play and discos should allow you to choose many or all of the songs played. Alternatively, entertainment agents can arrange everything for you. Consider alternative entertainment: magicians, casinos, and fireworks can be a great way of extending your theme.

What type of entertainment would you like? DJ? Dance band? Cover band?

How do they charge?

Do they offer any special packages or discounts?

Is there a minimum time requirement?

Will they play overtime and at what cost?

Are travel costs included?

Will you be responsible for feeding the entertainers?

Do they have a demo tape you can listen to?

Where can you hear them perform live?

In the case of a band, how long have these particular musicians played together?

How long have they been performing at weddings?

What time will they arrive?

How long will it take to set up?

Will it be before guests arrive?

How often do they take breaks and how long are they?

Can arrangements be made for taped music to play during breaks?

How will they be attired?

Does the venue have an entertainment license?

Is there a sufficient power supply for any entertainment/sound systems that will be required?

Are there noise level restrictions that must be adhered to?

Can the volume be easily controlled?

Do they work from a predetermined playlist?

Are you able to pass on a list of songs you do or don't want?

Are they able to accommodate requests?

Is there any equipment you will need to supply? Extension leads? A public address systems?

How far in advance are bookings required?

What is the cancellation/postponement policy?

How much is the deposit to secure the date and when is it due?

How soon after the event is the balance due?

Is VAT included in the final price?

Confirm dates, times and details with a written contract.

Get insurance.
